

Handout 9.2: Data Collection Supplies

Session 9: Pilot and Full Data Collection

REVIEW THIS LIST BEFORE YOU GO TO EVERY SCHOOL!

The **Team Supervisor** is responsible for making sure that the team has all the materials needed each day.

MATERIALS TO BE USED AT <u>EACH SCHOOL</u> <i>Need to have a new supply every day.</i>	
Number needed at each school per team	ITEM
14	Small gift (pencil) for pupils (includes extras for alternates)
1	School visit authorization letter (to give to Head Teacher)
1	EGRA information brief (to give to Head Teacher)
1	<i>Pupil Sampling Worksheet</i> – completed at every school
1	<i>Teacher Sampling Protocol</i> – completed at every school
1	<i>School Fieldwork Summary Sheet</i> – completed at every school
MATERIALS TO BE RE-USED <i>Make sure they are in good condition and do not need to be replaced.</i>	
Number needed at each school per team	ITEM
1	List of sample schools to be visited by the team
1	List of codes for regions, schools, and assessors (in case paper data capture needed)
2/assessor	EGRA Pupil Stimuli
3	Tablets and accessories (1 per team member)
3	Clipboard (1 per team member)
2	Stopwatches (1 per team member)
1	Envelope to store back-up EGRA paper instruments
1	Envelope for Pupil Sampling Workshop and School Fieldwork Sampling Protocol
1	Marker to write on envelopes
1	Notepad for Supervisor

PAPER BACK-UP INSTRUMENTS	
Number per school per team	ITEM
12	Paper instruments to be used in case team is unable to collect data with tablets. You should have the number listed below with you at each school. Restock as needed.
12	EGRA + Pupil Questionnaire