

Handout 8.3: PARTICIPANT OBSERVATION SHEET
Session 8: Data Collector Assessment and Selection

During the training, use this sheet to record participant progress. Rate each participant in the four categories. Conduct a one-on-one interview with each participant by the end of the training. Ask the participant to conduct the Hausa assessment through letter sounds. Rate the participant in each category as follows:

Excellent: ✓+ **Good (room to improve):** ✓ **Needs significant improvement:** ✓—

	Participant Name	<u>Reading instructions</u> <ul style="list-style-type: none"> • reads verbatim • reads clearly • reads at a good pace (slow enough for participant to understand, yet fast enough to efficiently move through instrument) 	<u>Marking responses</u> <ul style="list-style-type: none"> • knows correct letter sounds (EGRA) • records participant responses accurately • respects protocol for marking items as incorrect, correct, etc. • marks efficiently (does not have to try multiple times to select/tap) • keeps “perky” pace (does not delay) 	<u>Tablet use</u> <ul style="list-style-type: none"> • able to find and start instrument • scrolling – easily moves from top to bottom • keeps pace with pupil responses on EGRA and participant responses on questionnaires • knows how and when to “stop” the timer in Tangerine if applicable • moves quickly from one section to the next • able to resume an instrument • able to save and upload data 	<u>Overall administration, comportment</u> <ul style="list-style-type: none"> • establishes good rapport • knows when to give pupil stimuli (EGRA) or response sheet (KSA) • knows rules for auto-stop, 3- and 5-second rules, etc. in EGRA • knows proper sampling procedures, set-up at schools • works well with other assessors
1.					
2.					
3.					
4.					
5.					
Etc.					