

## Frequently Asked Questions for The Call for Proposals

2020 Global Education Conference | April 6 – 10, 2020

*This FAQs list details responses about the Call for Proposal (CfP) process for the Global Education Conference*

### ABOUT THE CONFERENCE

#### Purpose

The launch of the 2018 U.S. Government Strategy for International Basic Education and the USAID Education Policy were seminal events, demonstrating the U.S. Government's commitment to international education and presenting an opportunity to advance global development leadership on pressing international education challenges. Since the launch of the strategy and policy, there have been calls from education staff in Missions and in D.C. to hold a gathering of USG, USAID, and partner staff working in the education space to ensure a shared understanding as well as a harmonized approach effective and efficient implementation of both the strategy and the policy across the USG. In response to these calls, the Office of Education (E3/ED) is organizing the USAID2020 Global Education Conference.

#### Objectives

The U.S. Government Strategy for International Basic Education and the USAID Education Policy signaled a shift in the direction of the U.S. Government's work in international education, requiring of USAID staff new knowledge and competencies, including the ability to coordinate across the USG, leverage cross-sectoral synergies, and form new partnerships globally and at the country level. The Conference will address these new needs, focusing on the following objectives:

- Foster strong collaboration and coordination on the new USG International Basic Education Strategy among USG agencies, other donors, and partners.
- Engage potential new partners, the private sector, and other key stakeholders by celebrating the role education plays in a country's journey to self-reliance, identifying opportunities and leveraging resources to advance Agency and education sector goals.
- Promote advanced learning and sharing of best practices, successes, and lessons learned in education technical areas, with a focus on the USAID Education Policy.

## ABOUT THE CALL FOR PROPOSALS

QUESTION	ANSWER
Where can I find the guidelines for the call for proposals process?	<p>The Call for Proposals Guidelines is available for download:</p> <ul style="list-style-type: none"> <li>● on the 2020 Global Education Conference EduLinks page</li> <li>● from the link in your Call for Proposals announcement email; or</li> <li>● via this link:  <a href="https://fs19.formsite.com/heaney/2020GEC_Proposal/index.html">https://fs19.formsite.com/heaney/2020GEC_Proposal/index.html</a> </li> </ul>
When does the call for proposals open/close?	<p>The call for proposals opens on October 15, 2019, and the last day to submit proposals is November 15, 2019. The proposal review committee will not accept submissions after 11:30 pm Eastern Standard Time on November 15, 2019. You can access the proposal submission form here:  <a href="https://fs19.formsite.com/heaney/2020GEC_Proposal/index.html">https://fs19.formsite.com/heaney/2020GEC_Proposal/index.html</a>.         </p>
I have a question about the guidelines?	<p>You can submit your questions about the call for proposals to <a href="mailto:edulinks@usaid.gov">edulinks@usaid.gov</a>.</p>
Can I remove my previous submission and submit a new one?	<p>Yes, as long as you resubmit the revised version before November 15, 2019. Please contact Juliene Heaney via <a href="mailto:edulinks@usaid.gov">edulinks@usaid.gov</a> to assist you with that process.</p>
Can I edit an already submitted proposal?	<p>If you created a user account when did your first submission, you can go to your profile and edit your submission. If you need additional assistance, please contact Juliene Heaney via <a href="mailto:edulinks@usaid.gov">edulinks@usaid.gov</a>. She can assist your further.</p>
Can I remove my previous submission and submit a new one?	<p>Yes, as long as you resubmit the revised version before November 15, 2019. Please contact Juliene Heaney via <a href="mailto:edulinks@usaid.gov">edulinks@usaid.gov</a> to assist you with that process.</p>
What happens when I submit my proposal?	<p>Submitters must ensure that the submission form is filled out completely and they click the <i>Submit</i> button on the last screen. Once the proposal is fully submitted a confirmation email will automatically be sent to the email address of the person listed as the lead presenter on the submission.</p>
Can I submit my proposal via email?	<p>No. All proposals must be submitted via the online submission form.</p>

How are the days of the conference structured?	<p>Mon., April 6: Public – field, missions, partners, etc. (est. 600 people)</p> <p>Tues., April 7: Public - field, missions, partners, etc. (est. 600 people)</p> <p>Wed., April 8: Internal USG Coordination 1/2 day (includes partner coordination) (est. 350 people)</p> <p>Thurs., April 9: Internal USAID (est. 250 people)</p> <p>Fri., April 10: Regional and other consultations (est. 250 people)</p>
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<b>ABOUT THE REVIEW PROCESS</b>	
<b>QUESTION</b>	<b>ANSWER</b>
When does the review process begin?	<p>Between November 18 – December 13, 2019, the review committee will conduct a review of all submitted proposals.</p> <p>Submitters must ensure that the submission form is filled out completely and that they click the <i>Submit</i> button on the last screen. Once the proposal is fully submitted, a confirmation email will automatically be sent to the email address of the person listed as the lead presenter on the submission.</p>
When will I be notified if my submission is accepted?	Notifications will be sent via email on or around December 17, 2019.
Will the review committee accept all proposals submitted?	No. USAID values all submissions and seeks to cover all conference tracks and showcase a diverse group of stakeholders and partners. Please note that not all proposals will be selected to be presented at the conference.