



## Frequently Asked Questions

2022 Higher Education Evidence Summit

May 3-4, 2022 • May 10-11, 2022 • May 17-18, 2022

### Overview

The Virtual USAID Higher Education Evidence Summit would take place using an online meeting platform from May 3 to May 18, 2022, and comprise a total of six to eight half-day (four-hour) sessions.

Tuesday, May 3 - Wednesday, May 4, 2022	(2 half days, 4 hours of programming each day)
Tuesday, May 10 - Wednesday, May 11, 2022	(2 half days, 4 hours of programming each day)
Tuesday, May 17 - Wednesday, May 18, 2022	(2 half days, 4 hours of programming each day)

The USAID Higher Education Evidence Summit, hosted by the Center for Education (DDI/EDU) through the Leading through Learning Global Platform contract, will be an interactive virtual summit that focuses on capturing knowledge and learning from a broad subset of higher education partners working in development. The Summit is designed to foster future networking, collaboration, and research to advance USAID learning priorities related to higher education (HE) innovation, employability, and private sector engagement under the USAID Higher Education Learning Agenda released in 2020.

### Frequently Asked Questions

#### QUESTIONS ABOUT COMMUNICATIONS

QUESTION	ANSWER
Where can I find updates about the Summit?	All event updates will be posted to the USAID EduLinks event page for the Summit: <a href="https://www.edu-links.org/events/usaidthighereducationglobal-evidence-summit-engaging-higher-education-global-change">https://www.edu-links.org/events/usaidthighereducationglobal-evidence-summit-engaging-higher-education-global-change</a>
What is the official language of the Summit?	English is the official language for the event. Official Summit communications materials will be in English.
Can I be added to the Summit mailing list?	Yes, we will add your email address to the mailing list, and you should receive the next scheduled mailing with updated details about the event.
I am not receiving Summit emails; who can I contact?	Please <a href="#">contact us</a> to be added to the email distribution list.
I am interested in joining the USAID Higher Education Network (HELEN), how do I do that?	If you are interested in joining the <a href="#">USAID Higher Education Learning Network (HELN)</a> , please <a href="#">join our sign-up list</a> .
Will the live event be recorded?	Select sessions during the event will be recorded. Those sessions will be indicated in the forthcoming agenda.
Where will the live event recordings be posted?	Live event recordings will be posted to the USAID EduLinks event page for the Summit: <a href="https://www.edu-links.org/events/usaidthighereducationglobal-evidence-summit-engaging-higher-education-global-change">https://www.edu-links.org/events/usaidthighereducationglobal-evidence-summit-engaging-higher-education-global-change</a>

## QUESTIONS ABOUT THE CALL FOR PROPOSALS

QUESTION	ANSWER
When can I get information about the call for proposals process?	<p>The call for proposals guidelines can be viewed on the Higher Education Evidence Summit event page on the EduLinks site. You can access the call for proposal guidance document on the event page, the link to the online submission form, and the online form guidance document.</p> <p>You can access the online proposal submission form here:  <a href="https://fs19.formsite.com/heaney/HESummit-CFP/index.html">https://fs19.formsite.com/heaney/HESummit-CFP/index.html</a></p>
When does the call for proposals open/close?	The call for proposals opens on October 28, 2021, and the last day to submit proposals is December 8, 2021. The online proposal submission form will close at midnight EST on December 8, 2021.
I have a question about the call for proposals, the Summit theme, framework, etc.?	Questions about the call for proposals process can be sent to our <a href="#">event response team</a> .
How do I save a proposal that I've started?	<div data-bbox="613 743 1377 846" style="border: 1px solid black; padding: 5px; background-color: #007bff; color: white;"> <p><b>Save &amp; Return</b>                      Save your progress and complete this form later. (optional)</p> <p style="text-align: right; font-size: small;">Create an account or login</p> </div> <p>If you plan to start your submission and return later to complete your progress, <b>you must first</b> click the <b>Save &amp; Return</b> option at the top of the second screen of the online submission form, before entering your data. You will be asked to create a user account. After your account is created you'll see a "Save Progress" button at the bottom of each page of the form. When you are ready to save your work, click the "Save Progress" button at the bottom of the page to save your work and return to the form later.</p>
Can I edit my already submitted proposal?	If you created a login account via the Save & Return option, you can log in to your account and edit and resubmit your proposal at any time before the submission deadline. If you did not create an account prior to submitting your proposal, please contact our <a href="#">event response team</a> if you want to update your proposal.
Can I remove my previous submission and submit a new one?	If you'd like to remove a submission from the database, please contact our <a href="#">event response team</a> for assistance.

## QUESTIONS ABOUT REGISTRATION

QUESTION	ANSWER
How do I register for the conference?	The registration link can be found on the Higher Education Evidence Summit event page on the EduLinks site. You can access the online registration form here: <a href="https://fs19.formsite.com/heaney/HESummit/index.html">https://fs19.formsite.com/heaney/HESummit/index.html</a>
Is there a registration fee?	No registration fee is required to attend.
When does registration open?	Registration opens on October 28, 2021
How do I cancel my registration?	Please contact our <a href="#">event response team</a> if you'd like to cancel your registration.

## QUESTIONS ABOUT THE LIVE EVENT

QUESTION	ANSWER
What platform will be used to host the live event?	The live event will be hosted via the Whova platform. More details on accessing the platform will follow.
Will there be captioning for the event?	Yes, captioning will be available for select sessions during the live event.
Will sign language interpretation be available during the event?	International sign will be available for select sessions during the live event. Those sessions will be indicated in the forthcoming agenda.
Will language translation be available during the live event?	The live event will be presented in English.